

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
Cordillera Administrative Region (Baguio)

Pine Lake View Building, No. 09 Otek Street corner Benjamin R. Salvosa Drive, Rizal Monument, 2600 Baguio City, Philippines

INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2022 - NON-COMMON USE SUPPLIES AND EQUIPMENT

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MAINTENANCE AND OTHER OPERATING EXPENSES													
A.I.a.1	Appliances	GASS	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	Within first semester	Within first semester	GoP	14,217.75	14,217.75	-	Flat iron, stove, vacuum cleaner, water dispenser and related appliances
A.I.a.1, A.III.a, A.III.b	Arts and crafts equipment and accessories and supplies	GASS, LRD, Legal, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	11,248.00	11,248.00	-	Ballpens, card case, wrapping paper, certificate holder, etc.
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	0.00	0.00	-	Decorations and ornaments, plants and related supplies, other crafts and materials
A.I.a.1	Audio-visual and equipment supplies	GASS	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	Within first semester	Within first semester	GoP	36,000.00	36,000.00	-	Amplifier, digital camera, equalizer, microphone, speaker, television set and other system units
A.I.a.1	Batteries, cells and accessories	GASS	No	Shopping	Within first semester	Within first semester	Within first semester	Within first semester	GoP	600.00	600.00	-	BATTERY, dry cell, alkaline, 9v
A.I.a.1, A.III.a.2	Bed clothes, linens and towels	GASS, LRD-Exam	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	0.00	0.00	-	Bed sheets, blankets, pillow and cases, seat cushion pads
A.I.a.1, A.III.b	Color compounds and dispersions	GASS, Regulation, LRD	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	740.00	740.00	-	Inks for permanents markers (various colors) and ink for self-inking rubber stamps
A.I.a.1, A.III.a, A.III.b	Cleaning equipment and supplies	GASS, LRD, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	117,980.21	117,980.21	-	Various cleaning, disinfection, sanitation, lactation and guest room supplies
A.I.a.1, A.III.b.2	Electrical equipment and component and supplies	GASS, Regulation	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	11,415.00	11,415.00	-	Cables ties, outlets, male plugs, wires and cables, moulding, wire organizers, etc.
A.I.a.1	Films	GASS	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	2,870.00	2,870.00	-	Laminating films and sheets, etc.
A.I.a.1	Fixtures	GASS	No	Shopping	Within first semester	Within first semester	Within first semester	Within first semester	GoP	55,600.00	55,600.00	-	Bidet and related supplies
A.I.a.1	Furnitures and furnishings	GASS	No	Shopping	Within first semester	Within first semester	Within first semester	Within first semester	GoP	0.00	0.00	-	Chair, cabinet, locker, tables and other related furnitures
A.I.a.1	Hardware and construction supplies	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	14,674.80	14,674.80	-	Various supplies, materials and equipment for job works, maintenance and related functions
A.I.a.1	Heating and ventilation and air circulation	GASS	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	Within first semester	Within first semester	GoP	0.00	0.00	-	Aircooling machines and fans
A.III.a.2, A.III.b.2, A.III.c	Information and communication technology equipment and devices and accessories	LRD-Exam, Regulation, Database	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	28,781.72	28,781.72	-	Various ICT-related supplies and equipment, printing equipment, storage devices and other materials
A.I.a.1	Kitchen equipment, component and supplies	GASS	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	0.00	0.00	-	Chopping boards, knife, storage containers, etc.
A.I.a.1	Lighting and fixtures and accessories	GASS	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	1,000.00	1,000.00	-	Emergency lamp, fluorescent lamps and bulbs, etc.
A.I.a.1, A.III.a.2	Manufacturing component and supplies	GASS, LRD-Exam	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	3,175.00	3,175.00	-	Glue, various tapes
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	2,700.00	2,700.00	-	Personalized PRC sealing tape
A.I.a.1	Measuring and observing and testing equipment	GASS	No	Shopping	Within first semester	Within first semester	Within first semester	Within first semester	GoP	2,400.00	2,400.00	-	Bathroom weighing scale
A.I.a.1, A.III.a.2, A.III.b.2	Medical thermometers, equipment and supplies	GASS, LRD-Exam, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	78,000.00	78,000.00	-	Face mask, medicine kit, etc.
A.I.a.1, A.III.a, A.III.b	Office equipment and accessories and supplies	GASS, LRD, Legal, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	196,700.00	196,700.00	-	Various supplies, materials and equipment for office and examination venue use, and other related purposes
			No	NP-53.9 - Small Value Procurement									

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A.I.a.1, A.III.a, A.III.b	Papers, materials and products	GASS, LRD, Legal, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	50,597.47	50,597.47	-	Various paper supplies and materials for office and examination venue use, and other related purposes
			No	NP-53.9 - Small Value Procurement									
A.I.a.1	Perfumes or colognes or fragrances	GASS	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	6,960.00	6,960.00	-	Hand sanitizer
A.III.a.2	Personal protective equipment	LRD-Exam	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	81,150.00	81,150.00	-	Gloves, surgical for sorting of test questionnaires
A.I.a.1, A.III.a, A.III.b	Printer or facsimile or photocopier supplies	GASS, LRD, Legal, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	1,214,770.00	1,214,770.00	-	Various master rolls, toners, drum and ink for printers, photocopiers and duplicating machines
			No	Direct Contracting									
A.I.a.1	Sports equipment	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	7,357.16	7,357.16	-	Various equipment sets for physical and mental sports
A.I.a.1	Training Expenses	GASS	No	NP-53.5 Agency-to-Agency	Within the year	Within the year	Within the year	Within the year	GoP	400,000.00	400,000.00	-	Learning and development interventions
			No	Direct Contracting									
A.I.a.1	Supplies and materials expenses	GASS	No	NP-53.14 Direct Retail Purchase of Petroleum, Oil and Lubricants and Airline Tickets	N/A	N/A	N/A	N/A	GoP	252,000.00	252,000.00	-	Petroleum, oil and lubricant products
A.I.a.1	Communication expenses	GASS	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	Within first semester	Within first semester	GoP	179,000.00	179,000.00	-	Postage and related courier expenses
			No	Direct Contracting	Within first semester	Within first semester	Within first semester	Within first semester	GoP	12,000.00	12,000.00	-	Line subscription, connections and related expenses
A.I.a.1	Professional services	GASS	No	NP-53.7 Highly Technical Consultants	Within first semester	Within first semester	Within first semester	Within first semester	GoP	50,000.00	50,000.00	-	Consultancy services and Other Professional Services
A.I.a.1	General Services	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	201,000.00	201,000.00	-	Janitorial Services
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	36,000.00	36,000.00	-	Hauling and related services
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	78,000.00	78,000.00	-	RT-PCR, antigen testing and COVID-19 vaccine, etc.
			No	NP-53.5 Agency-to-Agency	Within the year	Within the year	Within the year	Within the year					
			No	Direct Contracting	Within the year	Within the year	Within the year	Within the year					
A.I.a.1	Repairs and maintenance expenses	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	457,000.00	457,000.00	-	Machinery and equipment
			No	Direct Contracting									
			No	Direct Contracting	Within the year	Within the year	Within the year	Within the year	GoP	459,000.00	459,000.00	-	Transportation Equipment
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	30,000.00	30,000.00	-	Furniture and fixtures
			No	Direct Contracting	Within the year	Within the year	Within the year	Within the year	GoP	72,000.00	72,000.00	-	Semi-expendable machinery and equipment and furniture and fixtures
			No	NP-53.9 - Small Value Procurement						36,000.00	36,000.00	-	Semi-expendable machinery and equipment
A.I.a.1, A.III.a, A.III.b	Other maintenance and operating expenses	GASS, LRD, Regulation, Legal	No	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Within the year	Within the year	Within the year	Within the year	GoP	26,000.00	26,000.00	-	Printing and publication expenses, and subscription expenses
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	900,000.00	900,000.00	-	Representation Expenses
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	1,071,000.00	1,071,000.00	-	Transportation and delivery services, lease of motor vehicles
			No	NP-53.5 Agency-to-Agency	Within the year	Within the year	Within the year	Within the year	GoP	2,265,000.00	2,265,000.00	-	Lease of real property and venue
				NP-53.10 Lease of Real Property and Venue	Within the year	Within the year	Within the year	Within the year					
GRAND TOTAL										8,462,937.11	8,462,937.11	-	

*Lease of Office Space and Security Services were not included. For procurement under Lease of Venue/Competitive Bidding modes in 2021.









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Approved by:
HEAD OF THE PROCURING ENTITY

JUANITA L. DOMOGEN
Regional Director

August 27, 2021